



# **Killinghall Nomads Junior Football Club**

## **CONSTITUTION AND CLUB RULES**

**July 2005**

**(As Amended May 2011)**

**(As Amended June 2012)**

**(As Amended June 2016)**

**(As Amended August 2020)**

**“Providing junior football in the Harrogate  
District”**

# Constitution and Club Rules

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**Name**

The Club shall be called "**Killinghall Nomads Junior Football Club.**"

**Objective**

The provision and promotion of facilities for Association Football for children regardless of ability, sex, sexual orientation, race, nationality, ethnic origin, colour, religion or disability.

**Mission Statement**

KN J FC will offer facilities and coaching in an atmosphere that is conducive to the development of every young person in terms of self-discipline, good behaviour and teamwork.

We will provide all registered players the maximum opportunities to develop their football, personal, social, educational and sporting skills to their full potential with the child's welfare and enjoyment a priority in all the decisions we make.

This will be achieved by providing dedicated, screened, trained and qualified coaching staff within a caring, safe and fun environment for learning and development.

**Constitution**

The Club shall be a members' Club

**Officers of the Club**

The officers of the club shall be the:-

President  
Chairman  
Vice-Chairman  
Secretary  
Treasurer  
Welfare Officer

**Affiliation**

The Club shall be affiliated to the County Football Association of its choice

**Membership**

- Officers of the Club
- Vice Presidents
- Senior Membership. Parents/Guardians of all children registered as Junior Members, shall be eligible for Senior Membership
- Junior Membership. Persons under 18 years of age on 31st August prior to the start of the season shall be eligible for Junior Membership
- Team Managers/Assistant Managers and Team Coaches
- Committee members

## Club Finances

- Bank accounts shall be opened and maintained in the name of the Club.
- Designated account signatories where a cheque is used shall be the President, Chairman, Secretary, Treasurer and assistant Treasurer of whom two shall sign each cheque. Electronic bank transfer from the Club accounts shall be used by Officers of the Club together with the Assistant Treasurer. The Club credit card shall be by Officers of the Club, the Assistant Treasurer, the Club Welfare Officer and the Club Equipment Manager. All payments regardless of the method used shall be for expenditure either authorised by the Club rules or which has been specifically authorised by the club committee or the AGM.
- Any and all usage of the Club credit card shall be reported to the Club Treasurer, Assistant Treasurer and Club Secretary without delay via e mail.
- All monies payable to the club shall be received directly by the Club Treasurer or Assistant Treasurer. Where electronic transfer or a direct deposit is used the full details of the transfer are to be passed to the Club Treasurer, Assistant Treasurer and Club Secretary immediately by e mail such as to enable him/her to identify the specific event for which the transfer was made.
- The club committee is authorised to make the following payments each year without further specific authority:
  - a) All expenditure for facilities for matches and training including indoor facilities as required.
  - b) All County FA, other FA, league affiliation and cup entry fees.
  - c) Event, sanction and lottery licence fees.
  - d) Payments for DBS checks.
  - e) Fines and other mandatory payments including payments to referees.
  - f) Line marking paint and other necessary consumables.
- The subscription/donation and charges for membership of the Club will be determined by the committee on an annual basis.
- The committee will also determine all questions as to resignation of members, arrears of subscription/donation or charges.
- The income and assets of the Club (the Club Property) shall be applied only in furtherance of the objects of the club **with the exception of occasional donations to charitable causes which may be made at the discretion of and only with the full approval of the Committee.**
- The club committee shall have the power to authorise the payment of remuneration and expenses to any member of the Club and to any other person or persons for services rendered to the Club.  
The Club
- Treasurer shall prepare an Annual Financial Statement as at 31 May of each year.

## The Committee

The management of the affairs of the Club shall be vested in the Committee comprising the:-

- President
- Chairman
- Vice Chairman
- Secretary
- Treasurer

- Welfare Officer
- **Respect Officer**
- Assistant Treasurer
- Assistant Secretary
- Registrations Secretary
- **Volunteer Co-ordinator**
- Two Managers Representatives (elected by the Managers)
- Three other members of the Club known as General Committee Members, one of whom is to be a Parent's Representative who shall be elected to the Committee at the Annual General Meeting

The officers of the Club shall be elected by majority vote at the Annual General Meeting and shall hold office for one year. General Committee Members shall be elected at the Annual General Meeting and shall hold office for two years. In the event of a tie the Chairman shall have a casting vote.

The Committee shall have power to fill any vacancy among the officers of the Club until the next Annual General Meeting.

The Committee shall have the power to co-opt members of the Club to the committee to fill vacant positions provided the co-opted members of the committee shall not exceed one quarter of the total membership of the Committee at any time.

The committee shall meet as and when required and five members shall form a quorum. At least two officers of the Club must attend any Committee Meeting, one of who shall act as Chairman in the Chairman's absence. All questions shall be determined by majority vote.

### **Annual General Meeting**

The date of the Annual General Meeting of the Club shall be determined by the club committee and a minimum of fourteen days' notice thereof shall be given to all members.

Special General Meetings shall be called as and when the Committee deems necessary and a minimum of fourteen days' notice thereof shall be given to all members.

At an Annual or Special General Meeting every member (other than Junior Members) shall have one vote and in the case of an equality of votes, the Chairman shall have a second or casting vote.

Voting may take place by proxy. A proxy voting pro-forma should be obtained from the Club Secretary only and returned to him / her before the day of the Annual General Meeting / Special General Meeting. Only those proxy votes so submitted will be presented at the Annual General Meeting / Special General Meeting.

All voting for Officers of the Club and Committee Members shall be by secret ballot. The Club Secretary must receive all nominations, including the names of those proposing and seconding Officers of the Club and Committee Members, at least seven days before the Annual General Meeting.

## **Trustees**

There shall be not less than two but no more than four Trustees' one of whom shall be the Treasurer of the Club.

The Trustees will be appointed by the Club at an Annual General Meeting and the property of the Club shall be vested in them.

The Trustees shall deal with the property by way of sale, mortgage, charge lease or otherwise howsoever directed by the Committee. Such description shall be given by a resolution of the Committee and when so passed shall be binding in favour of a subsequent purchaser, mortgagee or lessee for value upon all members of the Club. A certificate purporting to be signed by the Secretary or Chairman for the time being shall be conclusive evidence of the said person that a direction complying in all respects with the above provisions of this rule was duly given to the Trustees.

The Trustees shall be indemnified against risk and expenses out of the Club property. The Trustees shall hold office until death or resignation or until removed from office by resolution of the Committee who may, for any reason which may seem sufficient to a majority of them present and voting at any meeting, remove any Trustee or Trustees from the office of Trustee.

If by reason of any such death, resignation or removal it shall appear necessary to the Committee that a Trustee or Trustees shall be appointed or if the Committee shall deem it expedient to appoint an additional Trustee or additional Trustees, the Committee shall by resolution nominate the person or persons to be appointed the new Trustee or Trustees.

For the purpose of giving effect to such nomination the Chairman is hereby nominated as the person to appoint new trustees of the Club within the meaning of Section 36 of the Trustees Act 1925 and he shall by deed duly appoint the person or persons so nominated by the Committee as the new Trustee or Trustees of the Club and the provisions of the Trustees Act 1925 shall apply to any such appointment. Any statement of fact in any such Deed of Appointment shall, in favour of the person dealing bona fide and for value with the Club or the Committee, be conclusive evidence of the facts so stated.

## **Alterations to the Constitution and Club Rules**

The Constitution and Club Rules may be altered at any Annual General or Special General Meeting at which all committee members are present and a minimum of fourteen days' notice shall be given of such proposed alterations, provided that no such resolution shall be deemed to have been passed unless it is carried by a majority of at least two-thirds of the members voting thereon.

All Rule changes will take immediate effect. No Rule shall be altered within three months of the founding of a Rule or previous alteration of a Rule, subject to the statutory requirements of the Football Association or any legal requirements.

## **Team Managers and Team Coaches**

Team Managers and Team Coaches for each age group will be approved by the Committee following an established system of vetting. The Managers will be responsible for the day-to-day running of their respective age group including signing-on, registration, coaching, team selection and immediate team finances. Managers to hold regular meetings as necessary to discuss footballing, coaching matters, kit requirements etc. and report to the Management Committee.

## **Dissolution**

A resolution to dissolve the Club shall only be proposed at a General Meeting and shall be carried by a majority of at least three-quarters of the members present.

The dissolution shall take effect from the date of the resolution and the members of the Club Committee shall be responsible for the winding up of the assets and liabilities of the Club.

Any surplus assets remaining after the discharge of the debts and liabilities of the Club shall be transferred to the parent Association who shall determine how the assets shall be utilised for the benefit of the game. Alternatively, such assets may be disposed of in such a manner as the members of the Club with the consent of the parent Association shall determine.

Last Reviewed: Aug 2020 CD